

Guilden Sutton Parish Council

Minutes of the ordinary meeting of the Council held on Monday 9 June 2008 in Guilden Sutton Village Hall.

Chairman: Cllr D Fisher.

Present: Cllrs Fisher, Hughes, Kerfoot, Moulton, Paterson, Roberts.

In attendance: County Cllr E Johnson, City Cllr S Parker.

Public Speaking Time.

Mr Michael Brown said he believed there were insufficient bus services to the village which gave rise to difficulties for elderly people amongst others. He also felt there was a need for a bus on Sundays and Bank Holidays. Mr Brown was thanked for his attendance.

Cllr S Parker presented an update on the shadow Cheshire West and Chester Council. He indicated that public speaking time was to be introduced at meetings of the City Council's Planning Board. Under this arrangement, local Members would continue to be able to present comments on applications submitted to the board as at present.

Cllrs Parker and Johnson were thanked by the Chairman for their attendance.

Apologies. Apologies were accepted from Cllr I Brown.

Apologies were received from City Cllr B J Bailey and PC M Baker.

2 Procedural matters.

(i) Declarations of interest.

Members were reminded that they should declare any personal interest which they had in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required. Similarly, if the interest was also a prejudicial one, this must be declared and the Member must leave the room after making a statement should they so wish under clause 12 (ii) of the code. Declarations were a personal matter for each Member to decide. The decision to declare, or not, was the responsibility of the Member based on the particular circumstances.

Cllr D Hughes declared a personal interest in planning application 08/00675/FUL demolish conservatory and construct a two storey and single storey extension and replace flat roof over dormer with pitched at 42 Cinder Lane CH3 7EN for Mr D Hudson.

Cllr P M Paterson declared a prejudicial interest in planning application 08/00814/FUL ground floor extension to front and side of dwelling at 8 Orchard Croft CH3 7SL for Mr Pryer.

(ii) Confirmation of the minutes of the annual meeting of the Council held on Monday 12 May 2008 in Guilden Sutton Village Hall. The minutes of the annual meeting of the Council held on Monday 12 May 2008 in Guilden Sutton Village Hall were proposed by Cllr Hughes, seconded by Cllr M S J Roberts and agreed subject to the following amendments:

2 Procedural matters.

(i) Declarations of interest. Cllr D M Fisher declared a prejudicial interest in planning application 08/00566/FUL ground floor extension and small porch to side at 3 The Dell CH3 7ST for Mr P Lindberg.

3 Planning.

(iv) Parish Plan. The progress report was provided by Cllr Roberts and not by Cllr Fisher as minuted.

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(iii) Dates of future meetings: 21 July, 1 September, 6 October, 10 November and 1 December 2008.

(iv) Quality Parish Council issues. The Clerk indicated he was to attend a session on 18 June 2008 at the Vale Royal Borough Council offices in Winsford which would consider changes to the portfolio required for the CILCA qualification

(v) Vacancy. The Clerk had been informed informally by the Returning Officer that no poll had been claimed following the publication of the vacancy notice arising from the resignation of former Cllr R J K Bayton, notification of the vacancy having been given on 1 March 2008. A closing day for nominations was set for Saturday 19 July 2008 which would enable the vacancy to be filled at the meeting of the Council on Monday 21 July 2008. This would be publicised in the newsletter. **Action: The Clerk.**

3 Planning.

(i) New applications:

Householder issues:

08/00484/FUL removal of 27m of hedgerow 1.8m - 2m high and reprofiling of land, Ganilly, Church Lane for Mr W Young. An approach had been made by the Clerk to the local planning authority seeking an explanation for the decision on the basis it was contrary to the view of the Parish Council. It had also been noted the description of the proposal in the decision notice as the enclosure of agricultural land into residential curtilage and regrading works to rear boundary (retrospective) did not accord with that on the application. The Clerk had been informed by the case officer that the description originally provided was felt to be sufficiently accurate but it had been thought it should be revised to more accurately reflect the development works which had actually been granted permission. The removal of the hedge, which did not in itself require planning permission, had been necessary to facilitate the expansion of the garden. The planning authority believed the enclosure of agricultural land into residential curtilage had not been excessive and the re planted hedge was satisfactory.

08/00524/FUL single storey extensions to side and rear of property and first storey front extension, 101 Oaklands for Mr G Connolly. No objection had been raised to this resubmitted application.

08/00565/FUL ground floor rear extension at 80 Oaklands CH3 7HG for Mr S Moulton. Inquiries by the Clerk of the case officer had revealed the Council had not been informed of the expected revised application as the scale of the proposed extension had been reduced. Members expressed concern that in anticipation of the revised application, consultations with neighbours had been placed in abeyance and the Council therefore had not had the opportunity to comment on the proposal. Although there was no precedent, Members agreed that should similar circumstances arise in the future, the local planning authority would be informed the Council was aware a revised proposal was expected and would not wish to find itself in a position where it did not have the opportunity to comment. It was noted planning permission had been granted (see beneath). Dr and Mrs Cantle, Paddock House, would be advised of the circumstances having invited the Council to view the application site from their property. **Action: The Clerk.**

08/00675/FUL two storey and single storey extension and replace flat roof over dormer with pitched at 42 Cinder Lane CH3 7EN for Mr D Hudson. Further inquiries had been made by Cllrs Kerfoot and Moulton. It was agreed no objection should be raised.

08/00713/FUL steel framed portal building at Tile Farm, Wicker Lane CH3 7EL for Ardens. The local planning authority had indicated a notice of intended development had been issued. It was now understood this had been displayed. A total of 10 surrounding dwellings on Wicker Lane had been notified in writing and a number of responses had been received.

08/00745/FUL two storey rear extension and replacement conservatory at Wicker House, Wicker Lane CH3 7EL for Mr and Mrs G Hughes (resubmitted application.) Further inquiries had been made by Cllrs Fisher and Kerfoot. It was agreed no objection should be raised. It was noted the application had been refused (see beneath).

08/00814/FUL ground floor extension to front and side of dwelling at 8 Orchard Croft CH3 7SL for Mr Pryer. Further inquiries had been made by Cllrs Moulton and Kerfoot. It was agreed no objection should be raised.

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08/00849/FUL construction of single storey extension, porch and removal of existing garage at Wembrook, Belle Vue Lane for Mr and Ms Mitchell and Steepe. Cllr Paterson reported. It was noted there were neighbour objections relating to overshadowing due to the height of the proposed extension and the overlooking of a patio by a Juliette balcony. It was agreed the Council would not wish to raise an objection although it would wish the local planning authority to be satisfied there would be no unacceptable loss of light to the main habitable rooms of the adjoining property or unacceptable overlooking from the proposed balcony.

(ii) Decision notices.

08/00484/FUL removal of 27m of hedgerow 1.8m - 2m high and reprofiling of land, Ganilly, Church Lane for Mr W Young. A copy of the decision notice was being sent to Mr and Mrs Church.

08/00524/FUL single storey extensions to side and rear of property and first storey front extension 101 Oaklands for Mr G Connolly. Planning permission.

08/00565/FUL (amended) ground floor rear extension at 80 Oaklands CH3 7HG for Mr S Moulton. Planning permission.

08/00566/FUL ground floor extension and small porch to side at 3 The Dell CH3 7ST for Mr P Lindberg. Planning permission.

08/00713/FUL steel framed portal building at Tile Farm, Wicker Lane CH3 7EL for Ardens. Refusal of planning permission. The proposed development would result in a significant increase in the number of large vehicles accessing the site. The local road network was not considered to be of a suitable standard to accommodate this traffic through the surrounding lanes or its turning manoeuvres at the junctions with the surrounding major roads the A51, A41 and A56 resulting in increased highway conflict and conditions detrimental to highway safety. The site is located within an area designated as Green Belt wherein there is a presumption against all inappropriate forms of new development. It had not been demonstrated that the proposed development was reasonably required to support the agricultural use of land within the applicant's control. Very special circumstances had not been demonstrated.

(iv) Parish Plan: progress report, notification of grant award and terms and conditions of funding agreement. Cllr Paterson reported. A grant not exceeding £3,000 had been made available by Cheshire Community Action. It was noted that under the terms of the award, the Parish Plan Steering Group was required to keep a proper financial record of all monies received for the project from whatever source and of all expenditure made and to keep copies of all necessary invoices, receipts and the like. At the end of the project, the group would be required to submit a detailed statement of their income and expenditure to the Parish Council together with all necessary supporting financial evidence to enable the Council's Responsible Financial Officer to produce a final statement of income and expenditure for submission to Cheshire Community Action.

(v) Village Design Statement. Cllr Fisher reported. It was suggested it might be possible to raise interest in the project by the community at the open gardens day.

(vii) Strategic planning.

There was nothing further to report at this stage.

4 Parish car park.

(a) Grounds maintenance. There were no action items to report at present.

(b) Possible improvement scheme. The Clerk was pleased to report the grant application to Chester City Council's Goway North Area Committee had resulted in a recommendation for a £750 grant. The approach to the Cheshire Year of Gardens had led to a confirmed grant of £250. These referred to the potential scheme discussed at the April meeting of the Council, costed at £3,243.45. An approach was being made to the Cheshire Landscape Trust as to the availability of shrubs. **Action: The Clerk.**

(c) Repairs to Signage. An estimate had been sought by the Clerk for the replacement of the rotten leg of the "no parking" signage. **Action: The Clerk.**

5 Leisure Services.

(i) Children's Playing Field:

(a) Grounds maintenance issues. The condition of the ditch, which would normally have 1 no clearance a year, would be revisited at the July meeting.

(b) Mole infestation. There was nothing further to report at this stage.

(c) Repairs to goal mouths. There was nothing further to report at this stage.

(d) State of nets. There was nothing further to report at this stage.

(e) Basket ball equipment. The condition of the mesh would be revisited at the July meeting.

(ii) Children's Play Area.

(a) CCTV and CCTV protocol. There was nothing further to report at this stage apart from the formal write off of the replaced CCTV equipment (minuted beneath).

(b) Inspections. There was nothing further to report at this stage.

(c) Litter bin emptying. There was nothing further to report at this stage.

(d) Grounds maintenance issues. The need for any cutting of the boundary hedge during the summer period would be progressed at the proposed meeting with the grounds maintenance contractor.

(e) Cleansing of equipment. This would be revisited at the July meeting.

(iii) Public Footpaths.

(a) Footpath 7. The Parish Paths Warden, Mr Brian Lewin, reported there was a continuing improvement in the character of the route. Appropriate signage had been provided by the Public Rights of Way Unit following the recovery of vehicles from the route. The warden expressed concern at conditions at the junction of the route and Station Lane which would be raised with the Public Rights of Way Unit maintenance officer. He also asked if there was a continuing need for the Footpaths Group. Cllr Hughes believed the Parish Council would be keen to continue to have feedback and the Chairman referred to the value of the group in walking the paths and carrying out minor maintenance. It was agreed the warden would convene a meeting of the group. With respect to Footpath 1, the warden believed the owner of the property concerned was happy to maintain access. The Parish Paths Warden was thanked for his attendance.

(b) Footpath 2. (i) Site meeting. Following the site meeting with he had attended with City Cllr S Parker and the relevant officer on Tuesday 11 March 2008 as to the condition of the footpath, the Clerk reported he was still awaiting advice from the City Council officer as to seeking a quotation from an alternative contractor. (ii) Sign, Church Lane. The position of the signpost at the junction of Church Lane and Footpath 2 had been referred to the Parish Paths Warden. (iii) Maintenance. There was nothing further to report this stage as to the outcome of the Clerk's representations to the Highways and Transportation Local Joint Committee with respect to the maintenance of the proposed new steps for Footpath 2, the adjoining level section of the path and the adjoining section of the Longster Trail running between the hedges on Cinder Lane. In addition, no indication had been given by the Public Rights of Way Unit as to the timetable for the provision of the new steps.

(c) Footpath 1: gates. There was nothing further to report to that minuted above.

(d) Parish Paths Group. There was nothing further to report to that minuted above.

(e) Garners Lane. Further inquiries made by the Clerk as to the installation of steps at Garners Lane had suggested these had been installed by Sustrans as part of the extension of the cycleway to Guilden Sutton.

(f) Mid Cheshire Footpath Society. The Clerk reported the receipt, by letter dated 19 May 2008, of a report on paths in the parish which had been walked by members of the society. This would be referred to the Parish Paths Warden.

(iv) Grounds Maintenance.

(a) Vale. There was nothing further to report at this stage.

(b) Parish Council contract 2008/09. Messrs Gresty, the successful contractor, having been informed the Council was minded to accept his estimate, subject to detailed pre-contract discussions, Cllr Hughes confirmed it was his intention to walk the contract with the contractor and the Clerk.

(v) Public Seats. There was nothing further to report at this stage.

(vi) Landscaping, Fox Cover. There was nothing further to report at this stage.

(vii) Provision for youth. There was nothing further to report at this stage.

(viii) Cheshire Year of Gardens. Cllr Kerfoot further reported on her proposals for a gardens open day in the village. The Clerk was pleased to report his application to Chester City Council's Gowy North Area Committee had led to a recommendation for a grant of £270.

6 Public transport. (i) Bus services. The comments made at public speaking time by Mr Michael Brown were noted. Cllr Roberts confirmed it was intended to hold a public meeting on Tuesday 15 July 2008. It was noted that efforts were being made to move one of the services in response to customer demand with changes to be introduced on 21 July 2008.

7 Highways.

(i) Strategic.

There was nothing to report

(ii) Local matters.

(a) Speed issues. (i) Speed indicator device. It was agreed sessions would be sought in July prior to the school holidays and in September in the new term. **Action: The Clerk.** (ii) Police radar. A response was awaited in relation to the approach to the Project Rural Matters Co-ordinator, Mr D Bowker, as to a police radar check being carried out within the parish on the basis of the information gathered by the speed indicator device and the concerns expressed by a Member as to the proportion of motorists exceeding the limit.

(b) Signing and lining schemes. (i) Gateway treatment, Guilden Sutton Lane - red patch SLOW marking. A response was awaited from the highway authority. (ii) The suggestion by Cllr Kerfoot of a lining scheme or rumble strips on Porters Hill to improve safety would be raised with the highway authority. **Action: The Clerk.**

(c) Speed review, Guilden Sutton Lane. There was nothing further to report at this stage.

(d) Speed review, Wicker Lane/Hare Lane. There was nothing further to report at this stage.

(e) Hare Lane. There was nothing further to report at this stage as to the concerns with respect to the speed of traffic on Hare Lane and double parking in the vicinity of the rugby club.

(f) Footway rear Cathcart Green/Summerfield Road. There was nothing further to report at this stage as to whether or not the repairs to the step had been effected.

(g) Street nameplates, Hill Top Road, Belle Vue Lane. There was nothing further to report at this stage.

(h) Parking, Arrowcroft Road. There was nothing further to report at this stage.

(i) Flags, Summerfield Road. There was nothing further to report at this stage.

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(j) Disabled access to shops. The issues identified at the meeting between the Clerk and the Access Officer on 19 December 2007 would be revisited.

(k) Condition of carriageway, Oaklands. Action was awaited in respect of the reported faults on Oaklands.

(l) Field boundary adjoining the footway. The Clerk was pursuing the concerns expressed by a Member that following the site meeting, repairs had been intended to the footway. **Action: The Clerk.**

(m) Junction A41/Guilden Sutton Lane. The Clerk understood that traffic conditions at this junction, particularly on those Sunday mornings when car boot sales were held at Chester Rugby Club were to be monitored by PC Baker and the police traffic liaison officer.

(n) Footway, Guilden Sutton Lane. Further to Cllr Roberts informing that although work had been carried out by the highway authority to improve drainage, the gully which had been installed was proud of the standing water, this had been referred to the highway authority. A response was awaited.

(o) Road signs. Members would advise the Clerk if they became aware of any road signs in and around the village which were obscured by vegetation.

(p) Migration of gravel. There was nothing further to report at this stage.

(q) Porters Hill. Cllr Hughes referred to poor visibility encountered by motorists driving up the hill and referred to a suggestion that traffic signals might improve safety. It was noted the effect of trees overhanging the road had already been raised by a resident. These points would be raised with the highway authority. **Action: The Clerk.**

(r) Path, Cinder Lane to Church Lane. The condition of this path would be raised with the highway authority. **Action: The Clerk.**

(iii) Lighting. It was noted that some lights on Guilden Sutton Lane continued to be obstructed by trees. A faulty light would be reported at the rear of the Village Hall.

8 Finance:

Income.

Co-op Bank Interest 5 June 2008	£ 15.65
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(ii) Payments.

Allianz Duplicate premium	£ 1,285.96
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St John's PCC Graveyard grant	£ 500.00
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Gresty Grounds maintenance/ Lengthsman	£ 865.00
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Clerk Expenses	£ 12.80
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Proposed by Cllr Hughes
Seconded by Cllr Paterson
and agreed.

(iii) Balances

Co-operative Bank 10 May 2008	£10,223.30
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Scottish Widows no 1
1 April 2008 £20,125.42

Scottish Widows no2
31 Mar 08 £ 2,492.66

(iv) Report on contingency payments.

Budget: £ 1,305.00

Payments: £ NIL

(v) Insurance. (a) Fidelity. The application form obtained from the insurers with respect to the proposed increase in the fidelity limit remained to be completed. (b) Further consideration would be given to a number of individual elements within the insurance initially by Cllr Hughes and the Clerk. The same would apply to a rural parish council insurance scheme underwritten by Zurich Municipal which appeared to offer significant savings. **Action: Cllr Hughes, The Clerk.**

(vi) Transfer to Clerk's gratuity account. The transfer in respect of 2008/09 would be advised by Cllr Hughes. **Action: Cllr Hughes.**

(vii) Clerk's salary. Cllr Hughes was providing an appropriate minute with respect to the Clerk's terms and conditions from 1 April 2007.

(viii) External Audit. The Clerk reported the preparation of the audit was in hand.

(ix) Amendment to assets register.

- (a) Write off of replaced CCTV equipment.
- (b) Addition of new CCTV equipment (£4,280.00)

Proposed by Cllr Paterson, seconded by Cllr Roberts and agreed.

9 Environment Services:

(i) Recycling issues. Cllr Roberts, Parish Recycling Champion, reported.

(ii) Amenity cleansing.

(a) Site meeting, Belle Vue Lane. Following the site meeting with he had attended with City Cllr S Parker and the relevant officer on Tuesday 11 March 2008 as to the condition of the footpath, the Clerk reported he was still awaiting advice from the City Council officer as to seeking a quotation from an alternative contractor. **Action: The Clerk.**

(b) Sweeping. There was nothing further to report at this stage.

(c) Fence panels, the dell. There was nothing further to report at this stage. It was noted the damaged fence panels remained in the dell.

(c) White Tornado. There was nothing further to report at this stage.

(e) Fly tipping. The Clerk reported the receipt of advice, dated 27 May, 2008, from Derek Bowker Esq, project co-ordinator, Project Rural Matters of the intention of the project to achieve positive action with respect to persistent flytipping in the rural area. The co-ordinator had requested information about appropriate sites within the parish and this had been furnished by the Clerk.

(iii) Dog fouling. (a) The dell. There was nothing further to report at this stage as to Cllr Paterson's request to be contacted by the Dog Warden with respect to continuing dog fouling in the vicinity of the dell. (b) Footpath 2. A response was awaited to the request to the Dog Warden for a bin to be provided on public footpath no 2.

(iv) Lengthsman. There was nothing further to report at this stage.

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(v) Sewers. There was nothing further to report at this stage.

10 Trees and hedges.

(i) Access to public footpath no 2 from Oaklands. A response was awaited from the senior estates surveyor to determine the extent of the City Council's ownership of the access to footpath 2 at the rear of Porters Croft.

(ii) Hedges, Guilden Sutton Lane. Following the report by a Member that letters would be sent by the highway authority to the occupiers of properties with overhanging hedges, there was nothing further to report at this stage.

(iii) Canopy, Porters Hill. The issue raised by Mr Jackson was being referred to the highway authority.

(iv) Eucalyptus, Oaklands. The concern as to the height of a Eucalyptus on private property on Oaklands had been referred to the Tree Officer. The Tree Officer believed action might be appropriate at some stage as to the branch overhanging the footway.

(v) Hedges, Porters Hill. There was nothing further to report at this stage as to the concern expressed by a Member that overgrown hedges on Porters Hill were at head height.

11 Cheshire Association of Local Councils. (a) Chester Area Meeting. The Council's nominated representatives to the Chester Area Meeting were being advised to the County Office. (b) It was agreed that if necessary the Clerk should be nominated as Honorary Secretary of the Area Meeting. (c) It was noted a session on the local government review would take place at Tarvin Community Centre on Monday 23 June 2008 at 7.30pm. (d) Newsletter 120. Received and noted.

12 Chester City Council. There were no action items to report.

13 Cheshire County Council. There were no action items to report.

14 Local Government Review. The Clerk reported he had attended the first meeting of the Cheshire West and Chester Council, meeting in shadow, as an observer, as had other representatives of the County Association.

15 Cheshire Community Council. (i) It was noted the Cheshire Community Council was now known as Cheshire Community Action. (ii) Details were received and noted of an access to services debate to take place on Tuesday 29 July 2008 at 6.30pm in Peckforton and Beeston Village Hall, Hill Lane, Peckforton

16 CPRE. There were no action items to report.

17 Health. There were no action items to report.

18 Policing.

(i) Chester Have Your Say. It was noted that meetings of the former Chester Police Forum would be held on Tuesday 15 July at Lache Community Centre, Hawthorn Road, Tuesday 14 October at the Barbour Institute, Tattenhall and on Tuesday 13 January 2009 at St Mary's Centre, St Mary's Hill, Chester all at 7pm.

(ii) Police/Probation initiative. A response was awaited from the Project Rural Matters Co-ordinator as to whether the scheme involving the Police and the Probation service under which very low-level offenders, supervised by a police community support officer, could carry out work to benefit the community, encompassed environmental improvements.

(iii) Crime issues. There was nothing further to report at this stage.

(iv) Ward walk. It noted a ward walk was proposed on Sunday 22 June 2008 at 1000.

(v) Newsletter. It was noted that PC Baker had introduced the circulation of a monthly newsletter.

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19 Newsletter. The Clerk indicated a further issue of the newsletter would be issued prior to the July meeting to publicise the co-option and the open gardens day. This would also include the summary annual report.

20 Memorial garden. The application form for the proposed work to the Sycamore had been forwarded to Cllr Brown as Parish Tree Warden. **Action: Cllr Brown.**

21 Bulb planting. The Clerk was to raise the disappointment that a number of late flowering bulbs had been strimmed at an early stage by the highway authority contractor. **Action: The Clerk.**

22 Parish IT. Mr Brian Lewin kindly offered to provide assistance with the Council's web site. This was gratefully received. It was agreed details should be sought through the newsletter of local businesses.

23 Primary School. The Clerk reported the receipt, by letter dated 28 May 2008, of copy correspondence from Mr B J Wale, 13 Oaklands to the head teacher expressing concern at a large number of saplings which had been planted in the school playing field immediately behind his property. This would be referred to Cllr Hughes. **Action: The Clerk.**

24 Planning post cards. A renewed approach had been made to the printer by the Clerk to obtain a modest supply in view of the new unitary council succeeding the City Council on April 1 2009.

25 Annual parish meetings: matters arising. The remaining issues raised by members of the public at the most recent annual parish meetings, previously minuted, were being addressed by the Clerk where this was necessary.

26 Disability Discrimination Act: barrier, Hill Top Road. There was nothing further to report at this stage.

27 Land ownerships. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

28 Railway fencing, Guilden Sutton Lane. Further to the concerns of an occupier who had been informed by Network Rail that security fencing would be erected on the boundary of her garden and the railway embankment, the Clerk reported he had raised the matter and had yet to reach a satisfactory resolution.

29 Members information items.

Wildings Business Estate. A Member referred to the fact that white signing and lining at the access road to the estate and to the day nursery had worn somewhat and pedestrians crossing the access on Guilden Sutton Lane had concerns about the speed of emerging traffic. The Clerk agreed to raise the matter with Mr Wilding. **Action: The Clerk.**

30 Information correspondence.

Mid Cheshire Footpath Society walks programme, July - December 2008.

Youth - Connexions web site.

Cheshire Year of Gardens, garden artwork.

Cheshire Landscape Trust hedgerow survey.

ChALC/NALC: Vitalise, request for donation.

Cheshire County Council, Cheshire Matters May 2008.

Matters considered in the absence of the press and public.

It was proposed by Cllr Fisher, seconded by Cllr Hughes and agreed that the public and press should be excluded for consideration of the following items due to the likely disclosure of exempt information.

31 Obstruction of the highway. The issue would be drawn to the attention of the highway authority.

Action: The Clerk.

32 Clerk's salary. Following the outcome of the review of the Clerk's salary with effect from 1 April, 2007 together with a revised spinal point, a formal minute was being prepared and would be appended to the minutes. **Action: Cllr Hughes.**

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